

HS Hyosung Advanced Materials Corp.

## Code of Ethics Practice Guidelines



Legal Compliance Team

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# 01. COMPLIANCE WITH LAWS AND REGULATIONS

## 01) Observance of National Policies and Laws

- (1) HS Hyosung Advanced Materials Corporation (hereinafter “the Company” or “We”) and its subsidiaries and affiliates respects national policies and avoids illegal or unlawful conduct.
- (2) In its business activities, the company competes on the basis of products and services with competitors in good faith and does not engage in unfair competition.
- (3) The company does not violate relevant laws or acquire information unethically.
- (4) Employees working abroad comply with the laws and social order of the host country so as not to impede the Company’s operations.
- (5) The company respects and complies with global market economy order, transaction customs, and laws in order to conduct legal and fair business with partners.
- (6) As citizens and members of the community, the company abides by the laws and regulations pertaining to the prevention of corruption, fraud, bribery, and money laundering, and the company reports suspicious transactions in accordance with the law.
- (7) Employees are strictly prohibited from engaging in any act of embezzlement or betrayal of confidence. Employees are prohibited from engaging in acts that result in the loss of company assets, such as embezzlement of public funds, misappropriation of public funds, property leakage, or use for other purposes.

## 02) Compliance with Company Regulations and Fundamental Business Ethics

- (1) The company adheres to the Company’s management policies and regulations and concentrates its capabilities based on a sense of ownership and responsibility to complete assigned tasks promptly and accurately.
- (2) When performing duties, the company prioritizes the Company’s interests over our own, and HAMC remains objective and logical in its approach.
- (3) The company does not work for others or other companies with a stake in the Company, nor do the company form any special relationships with them.
- (4) The company safeguards the privacy and confidentiality of the Company’s private and vital information, delivers vital information to those who require it for work, and does not distort or spread false information.

## 02. CUSTOMER-RESPECTING MANAGEMENT

### 01) Transactions with Customers

- (1) With customer satisfaction and trust as the top priority, the company strives to provide products and services of the highest quality and adhere strictly to its promises to customers.
- (2) The company strives to treat customers with mutual regard and conduct reasonable and equitable transactions on an equal footing.
- (3) The company does not demand any form of compensation or unreasonable terms from its customers using its superior position.
- (4) The company does not engage in deceptive or exaggerated advertising, claims, or concealment of information, and the company discloses truthfully all information that customers need to know.
- (5) The company takes responsibility for the entire product life cycle in consideration of customer safety, beginning with the procurement of non-hazardous raw materials, components, and packaging materials, and continuing through product development, manufacturing, distribution, use, and disposal.

## 03. RESPONSIBILITIES TO SHAREHOLDERS

### 01) Protection of Shareholder and Investor Interests

- (1) The company makes every effort to generate solid profits through effective management and to increase the investment value of its shareholders through prudent investments.
- (2) In accordance with accounting standards, The company records and manages its financial position with honesty and precision, and we make its accounting public.
- (3) The company does not engage in unfair acts such as securities transactions for its own benefit or the benefit of third parties using the Company's internal information.

### 02) Protection of Shareholders' Right to Know

- (1) The company provides shareholders and investors with timely, accurate, and useful information regarding the Company's overall management.
- (2) Through active PR and IR, The company works to ensure that the value of the company is accurately assessed.

## 04. EMPLOYEE-RESPECTING MANAGEMENT

### 01) Respect for Employees

(1) The company respects the uniqueness of each employee, fosters creativity and independence, and provides active assistance and educational opportunities for competency development.

(2) The company provides its employees with equal opportunities and evaluates them fairly based on their achievements and abilities.

(3) Regarding employment, work, promotion, wages, welfare, and other forms of treatment, the company does not favor or discriminate against certain employees on the basis of factors such as regional ties, family ties, school ties, gender, religion, disability, age, social status, national origin, ethnicity, physical conditions such as appearance, marital status, family type or status, race, color, ideology or political opinion, sexual orientation, or medical history.

### 02) Creating a Sound Organizational Culture

(1) The company does not engage in unethical behavior such as employee gambling, nor do the company accept inappropriate money or valuables, borrow money, or offer joint guarantees.

(2) The company does not engage in offensive verbal, physical, sexual, or visual conduct, and HAMC respects the privacy of individuals.

(3) The Company and its employees cultivate an active, innovative, and collaborative organizational culture in order to achieve common goals, and do not engage in actions that promote selfishness or unnecessary departmental conflict.

(4) The Company endeavors to promote safety and health awareness among its employees. The Company takes proactive measures to ensure the safety of employees and maintain a workplace free of accidents, injuries, natural disasters, illnesses, and contagious diseases.

## 05. EMPLOYEES' ETHICAL MANAGEMENT

### 01) Compliance with Ethical Management

(1) Superiors may not provide subordinates with unreasonable work instructions that violate the law and company policies, and subordinates may refuse to perform such duties.

(2) The Company safeguards whistleblowers by protecting their identity and taking the necessary measures to ensure that they are not subjected to unfair treatment, discrimination, or retaliation for their actions.

## **02) Transparent and Honest Business Conduct**

(1) Employees do not engage in arrangements or solicitations that impede the fair performance of duties by other employees for the purpose of unfairly profiting themselves or others, and they do not accept, offer, or promise money or valuables, bribes, or entertainment.

(2) Employees do not use their superior position and personal interests to prevent conflicts of interest between the Company and customers or between customers, and if so, they seek to minimize the damage to interested parties and attempt to resolve them.

(3) Employees strictly manage and protect customer data, including company data acquired through work, in accordance with applicable laws and internal security regulations, and do not disclose or use it for their own benefit.

# **06. BUSINESS PARTNERS' SHARED GROWTH MANAGEMENT**

## **01) Pursuit of Shared Growth**

(1) The company maintains an attitude of mutual trust and respect with its business partners (hereinafter “partners”) in pursuit of mutually beneficial growth.

(2) The company maintains productive relationships by identifying and cultivating exceptional partners.

(3) When selecting a partner and initiating and continuing a transaction, The company evaluates whether it complies with the Company’s human rights and environmental and social values.

(4) The company provides various development and growth support activities to achieve sustainable transactions with its partners, thereby laying the groundwork for mutually beneficial growth.

(5) The company actively supports companies in the supply chain for sustainability management and evaluates partners based on their sustainability management activities.

## 02) Relationship with Partners

(1) The company ensures that transactions with partners are conducted fairly through mutual respect and equal relationships, and The company does not engage in unfair transactions that take advantage of its superior position by adequately discussing transaction conditions and procedures.

(2) The company provides partners with equal opportunities in areas such as bidding and contracting, and the company conducts business by signing contracts on an equal footing.

(3) The company protects the physical and intellectual property rights of partners, as well as their confidential information.

# 07. SOCIAL RESPONSIBILITY MANAGEMENT

## 01) Contribution to Social Development

(1) The company respects the values of the local community at home and abroad where it operates its business and business activities, creates jobs continuously, and fulfills its basic social responsibilities with integrity.

(2) As exemplary members of society, the company responds to and support social needs, such as through social contribution activities.

(3) The company strives to protect the environment and participate in environmental protection activities within communities.

## 02) Social Responsibility Management

(1) The company actively promotes purchasing eco-friendly products in accordance with the Sustainable Supply Chain Management Policy.

(2) In the production process, The company does not purchase raw and subsidiary materials that have issues like human rights violations and political disputes, such as conflict minerals, and the company applies this principle when making a purchase from partners.